



LET'S GET TO
LEARNING!



WACO VIRTUAL SCHOOL

Washington County School District

**WACO Virtual School
Student and Family Handbook
2022-2023**



www.washingtoncountyschoolsga.org / info@wacoschools.org / 478-552-3981

Washington County Public Schools - Developing the Whole Child

Welcome to the WACO Virtual School!

Since WACO Virtual School (WCVS) is a program of the Washington County School district, all WCVS students must be enrolled in Washington County Public Schools. Students not currently enrolled in Washington County Schools can do so online by completing the registration process on [the district website](#). Once enrolled in our system, we can review space availability and requirements for acceptance into the WCVS.

The WACO Virtual School is currently available for students in grades 6-12.

Enrollment Periods

Students currently enrolled in Washington County Schools are only able to transition to WCVS during a designated enrollment period. The enrollment periods for the 2021-22 school year are below.

Enrollment deadlines

Fall 2022 – June 10, 2021 / Spring 2022 – November 18, 2022

Classes begin on Monday, August 8, 2022 for the fall semester.

Classes begin on Tuesday, January 3, 2023 for the spring semester.

Student Breaks and Holidays

WACO Virtual School students will not have assignment due dates on any district designated Holidays or breaks. However, students are more than welcome to continue working during those breaks to catch up or get ahead in any of their classes. In the event of an emergency school campus closing, WCVS students are expected to continue coursework as scheduled unless otherwise notified. WACO Virtual School follows the Washington County Public School Academic Calendar. You can always find this calendar on the [district website](#) under the "HOME" tab.

2022-2023 Calendar	Option 1		
ACTIVITY	DATES	DAYS	MONTH ENDS
In-Service Days 1 - 4	August 1 - August 4, 2022	M, T, W, Th	
School Begins	August 5, 2022	F	September 1, 2022
Labor Day Holiday	September 5, 2022	M	September 30, 2022
End 1st 9 Weeks (44 Days)	October 6, 2022	Th	
Fall Break	October 7, 2022	F	
Columbus Day Holiday	October 10, 2022	M	
In-Service Day 5	October 11, 2022	T	
Begin 2nd 9 Weeks	October 12, 2022	W	November 2, 2022
Thanksgiving Holidays	November 21-25, 2022	M, T, W, Th, F	December 7, 2022
End 2nd 9 Weeks (43 Days)	December 16, 2022 (Early Release Day)	F	
End 1st Semester (87 Days)	December 16, 2022 (Early Release Day)	F	
Semester Break	December 19- December 30, 2022	M-F and M-F	
Inservice Day 6	January 2, 2023	M	
Begin 2nd Semester	January 3, 2023	T	
MLK, Jr. Holiday	January 16, 2023	M	January 20, 2023
Inservice Day 7	February 17, 2023	F	
Presidents' Day Holiday	February 20, 2023	M	February 21, 2023
End 3rd 9 Weeks (45 Days)	March 9, 2023	Th	
Inservice Day 8	March 10, 2023	F	
Begin 4th 9 Weeks	March 13, 2023	M	March 22, 2023
Spring Break	April 3-7, 2023	M, T, W, Th, F	
GA Milestones EOG	TBD	TBD	
GA Milestones EOC	TBD	TBD	April 26, 2023
Graduation	May 20, 2023	Sat	
End 4th 9 Weeks (48 Days)	May 24, 2023 (Early Release Day)	W	May 24, 2023
End 2nd Semester (93 Days)	May 24, 2023 (Early Release Day)	W	
Inservice Day 9 & 10	May 25 - 26, 2023	Th, F	



Course Work & Equipment

100% online means you work on your schedule!

Students will participate in their courses using the **Edgenuity** platform, one of the leading courseware providers in the country. Edgenuity provides a wide range of academic course options including AP courses. It also includes several CTAE courses. Teachers certified by the Georgia Professional Standards Commission will deliver instruction. We will work with students in grades 9-12 that wish to take specific electives on campus for various pathways and specialized courses.

All WCVS students will be assigned a facilitator that is a Washington County teacher. This individual will be able to provide guidance, support and feedback for your student. They will also serve as your main point of contact throughout your student's enrollment in the WACO Virtual School.

Students will be issued a Washington County system owned chromebook, charger and carrying case once all usage forms have been completed by students/guardians. You will receive pickup information from your student's facilitator prior to the first day of class.

Logging In

All students will access the Edgenuity platform at the website below:

<https://sislogin.edgenuity.com/>

Students will login using their wacoschools.org account information. If you have trouble logging in, please contact your assigned facilitator. Please do not attempt to login prior to the first day of classes.

Student Information System


Login:

Password:

Enter

[Forgot your login and/or password?](#)

Watch the orientation video

 **Edgenuity**
where learning clicks

Grading Policy

Daily grades, quizzes and tests will be weighted the same as their home school dictates. The facilitators at each school will be responsible for transferring grades from the Edgenuity platform to Infinite Campus. Daily grades and progress grades will not be entered into Infinite Campus. It will be important that you monitor the weekly progress reports sent from the facilitator.

High School Students / Dual Enrollment / Electives & Pathways

WCVS students are eligible to take dual enrollment courses if the requirements are met. Students interested in taking dual enrollment courses need to contact their WCHS Grade Level Counselor.

High School students working toward pathway competition that need specialized elective courses can work with Mrs. May to review scheduling options and availability to come on campus for those classes.

Tammy May / tammy.may@washington.k12.ga.us / 478-552-2324 ext. 2209

Academic Integrity Policy

Plagiarism will not be tolerated with students enrolled in the WCVS. Edgenuity's certified educators will report any suspected plagiarism to the student's assigned facilitator.

- First offense
 - Warning, teaching about plagiarism, ability to redo assignment.
- 2nd offense
 - Alert student mentor or parents, allow redo if student submits understanding of plagiarism
- 3rd offense
 - No chance to redo. Possible further disciplinary action.

Taking a Quiz, Test, or Exam

Students will take all daily quizzes and tests in the Edgenuity platform. There may be some instances where students are asked to come on campus to take an assessment for progress monitoring purposes. If this is the case, the parents and students will be contacted by the school with the date and time of the assessment. For Edgenuity assessments, students will need to score at least 70% to move forward without intervention or a repeat of the assessment. When reporting to campus, students are expected to follow all policies and procedures set forth in their home school's student handbook.

Revise/Retake Policy

If a student fails to meet the passing threshold of their assessments after exhausting both attempts, they will need to schedule a time to work with their teacher to review the assessed content and receive tutoring. Edgenuity also provides additional tutors, referred to 'Concept Coaches'. If the student fails to meet the threshold after subsequent attempts, the grade will be recorded as posted and the student will continue with the course.

Student Learning Expected Behavior

It is important to note, while students are engaging in the online learning environment, the **Student Code of Conduct & Handbook is still applicable**, and students are subject to school discipline if they violate expectations contained therein. In addition, all students agree to abide by the Acceptable Use Policy (AUP) signed at the beginning of each school year. Violation of the AUP with school issued resources will result in disciplinary action as determined by the principal.

Online communication is different from face-to-face communication. Body language, facial cues and vocal intonations all provide immediate feedback during a live conversation and these can be missing in an online setting. It is very important for staff to understand and establish some common rules for good online etiquette and digital citizenship for our students and for one another.

It is important to remember that all online activity completed while logged in on a district-owned device and/or with a district issued Google account is monitored by district staff. Inappropriate online activity will result in termination of privileges and disciplinary action will be taken.

During Remote Blended Learning, students should:

- Be respectful. If a comment or expression is not acceptable in a face-to-face interaction, it isn't acceptable online.
- Avoid strong language, all caps, and exclamation points.
- Be careful with humor and sarcasm.
- Do not allow the use of text speak, i.e. gr8, r u, when communicating online.
- Cite sources to avoid any concern about plagiarism.
- Never post or share inappropriate material (even privately).
- When in doubt about a communication, students should ask their parents or teacher for guidance.
- Student dress should be appropriate school attire when camera is on for live instruction.



Concept Coaches

Tutors or 'Concept Coaches' are available through Edgenuity's Platform for students in grades 6-12 enrolled in the WCVS in the following courses: ELA, Math, Science Social Studies. If you have trouble accessing a Concept Coach, please contact your assigned facilitator for assistance.

On-Demand Tutoring for Students



Empower your student to succeed in core subject areas

The increased flexibility that comes with virtual instruction shouldn't prevent your student from getting extra help when they need it. That's why Edgenuity's® Concept Coaches are ready to help students whether or not school is in session.

These expert tutors are available on-demand seven days a week. Students can directly reach Concept Coaches through online chat tools and interactive whiteboards. When interacting with a Concept Coach, students get real-time, one-on-one tutoring in middle- and high-school core subject areas, helping ensure that they understand the material in their courses and can move on without struggling.

CONCEPT COACHES PROVIDE:

- Individualized help in secondary English language arts, math, science, and social studies courses regardless of whether or not school is in session
- Real-time, on-demand guidance and demonstration of concepts

Concept Coaches are available 7 days per week:

Monday - Friday: 8:00 am to 10:00 pm EST

Saturday: 9:00 am to 7:30 pm EST

Sunday: 6:30 pm to 10:30 pm EST

Hours may vary based on student needs

 **Tutoring Help**

Click on the Student Support button to contact a Concept Coach.



Attendance

Establish your routine!

Attendance at WCVS is primarily determined by completion of lessons and assignments and meeting due dates. Student progress in online courses will be monitored daily. If a student has met all of their assignment due dates for that week, the student will be considered present.

Students should expect to spend approximately 45-60 minutes a day per class. Absences will be marked for each class if a student is unable to meet assignment deadlines.

Students who fail to log ANY active time on a given week will be placed on academic probation in which they will be in danger of being removed from the program.

WCVS facilitators will develop a daily check-in for students to complete each morning. This will serve as initial daily attendance expectation.

Assessment Policies

Georgia Milestones

State-mandated Georgia Milestones exams are administered at the end of the school year for students in grades 3-8 and for high school students who are enrolled in a Georgia Milestones Course. Please see the chart below regarding information about which grades or classes require completion of a Milestone exam.

Grades 3 – 5 (End of Grade)	Grades 6 – 8 (End of Grade)
3rd - 5th grade English Language Arts 3rd - 5th grade Math 5th grade Science	6th - 8th English Language Arts 6th - 8th Math 8th only - Science and Social Studies
Grades 9 – 12 (End of Course)	
American Literature Biology US History Algebra I	

All WCVS students who are in a Milestone course will take their exam on campus at their home school. Examination times and schedules will be provided to students and parents as soon as they are available. Students are expected to follow the district dress code while present on campus.

NOTE: End of Course exam grades count for 20% of the final grade of that course.

Continuation Policy

Washington County Schools strives to ensure that our students are in the best possible environment to be successful. We do this by monitoring student grades, progress, activity, and parental / learning coach engagement.

Once we begin to see evidence that WCVS may not be the best option for your student, the WCVS team will do everything we can to communicate these warning signs and develop a plan to get your student back on track.

Students who continue to struggle to meet our minimum academic, attendance, or engagement thresholds will be removed from the program.

Students who are removed from the program must re-apply to the program and provide evidence of academic improvement.

Learning Coaches

You are the most important part of our team!

During online instruction each student will need the support of a Learning Coach, typically the parent or guardian who is present while the student is working at home. As students progress in their success with online learning there is an increase in independence.

Countless hours of research shows that students are most successful in school when they have strong support at home. As a participant in the Washington County Virtual School, it is critically important that a responsible adult monitors student progress and activity **daily**.

The role of the Learning Coach includes but is not limited to:

- Communicating with their assigned facilitator when they have questions or need support.
- Completing student progress conversations with facilitators in a timely manner at each quarterly interval.
- Guide the student through the lessons, tools, and games as needed
- Oversee assignments and help facilitate hands on learning
- Check for understanding and discuss concepts being taught
- Keep the student on schedule and on pace
- Ensure all components are done with fidelity
- Communicate with teacher as needed
- Celebrate success

Additional Learning Coach resources and support for parents can be found at the website below:

<http://www.virtualschoolresourcecenter.com/resources/parent-learning-coach-resources/>

WCVS Facilitators

Get to know your facilitators! Each WCVS student is assigned a facilitator whose role is to assist students and their parents with any needs they may have while enrolled in the program. Review the list below to determine who your student's facilitator will be during their enrollment in the Washington County Virtual School.

T. J. Elder Middle School

Stephanie Sellars
ssellars@washington.k12.ga.us
478-552-2007 ext. 3217

Washington County High School

Jamaal Wilcher
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District Contacts

Audra Gilbert
Director of Learning & Teaching
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